

## REQUEST FOR TRADE REFERENCE

### Referee Details

Name:

Title:

Company:

Phone:

Address:

Email:

### Reference Information

Trade Reference for:

1. How long has this customer had an account with your company?

2. What is the customer's average monthly turnover with you?

3. What are their current credit terms?

4. How promptly do they normally pay (estimated percentage of invoices paid on time)?

☐ Always on time (100%)

☐ Nearly always on time (90%+)

☐ Often on time (50% - 90%)

☐ Not often on time (less than 50%)

5. How late are typical late payments (if any)?

☐ Never pays late

☐ Less than 30 days

☐ 30 to 60 days

☐ More than 60 days

6. How would you describe this company as a customer?

☐ Excellent

☐ Above Average

☐ Average

☐ Poor

7. Additional Comments:

Signature:

Title:

Date:

Thank you for your assistance. Please return form via email to [accounting@greenlineingredients.com](mailto:accounting@greenlineingredients.com).